

**COMMUNITY CENTER FACILITY**  
**Estimated Annual Operating Costs**

ITEM	NOTATION	ADDED COST
Staffing – Part-time Recreation 48 weeks, 32 hours/week @ Building Attendant rate \$13/hour + FICA Medicare, W/C	For program and facility coverage weekdays and weekend, over current Community Hall costs.	22,000
Staffing – Allocated Public Works Maintenance Staffing @ 40% FTE \$35/hour + FICA Medicare, W/C	Allocated personnel for site and facilities maintenance	29,000
Utilities – Water, Sewer, Electricity - PG&E @ \$833/month Water & Sewer	\$10,000 per year \$ 5,000 per year	15,000
Telephone - 2 @ \$400/year 3 @ \$400/year	Add costs of Town Hall CSD staff, Other lines, phones as needed	2,000
Janitorial Services - Contract Service, \$3,500/month Janitorial Supplies	\$42,000 per year \$3,000 per year	45,000
System Maintenance - Contractual Service and supplies	HVAC and other systems	6,000
Building Grounds Maintenance - Grounds, parking areas, plants, trees	Supplies, materials	12,000
Property Insurance - New Facility	PARSAC	5,000
<b>TOTAL ADDED COSTS</b>		<b>\$ 136,000</b>
REVENUES ASSOCIATED WITH USE OF COMMUNITY CENTER FACILITY Use Fee Goal: 25% of costs to be recovered		<b>\$ 34,000</b>
<b>NET: ADDED COST FOR OPERATING COMMUNITY CENTER FACILITY</b>		<b>\$ 102,000</b>
<p><b>NOTES TO TABLE:</b></p> <ol style="list-style-type: none"> <li>1. Total Added Costs - outlined above are those in addition to the current combined cost of the Community Services and Community Hall department budgets – the incremental change associated with the new building and programs that will be managed there.</li> <li>2. Public Works Staffing - represents a reallocation of existing personnel for facilities and grounds maintenance. There will be no change in overall Town staffing levels.</li> <li>3. Utility Costs - estimated for energy are conservative, there may be significant savings due to the solar and bio-thermal energy systems of the building.</li> <li>4. Post Office Lease Revenue – is currently \$127,000 per year. Approximately 67% (\$84,000) may be available for facility purposes and 33% (43,000) for Post Office facility-related purposes.</li> <li>5. As TOT-2% revenues exceed the \$669,000 set-aside for debt service, additional monies will become available for operations, maintenance and sinking fund purposes.</li> </ol>		