

Community Center Fee Schedule

| | Classifications | | | |
|---|---|--|--|---|
| Rooms | Yountville Non-Profit / Resident/ Government Weekday Discount Rate | Non-Yountville Government / Non-Profit Weekday Discount Rate | Market Rate Non-Residents Weekdays | Market Rate Non-Residents Weekends (Friday from 5:00 pm thru Sunday 12:00 midnight) |
| Refundable Security Deposit | \$600 | \$600 | \$600 | \$600 |
| *Heritage Room (formerly Community Hall) (2 hr. minimum) | \$76/hr | \$101/hr | \$112/hr | \$140/hr |
| Kitchen (flat fee) | \$45 | \$85 | \$125 | \$150 |
| Patio (hourly rate) | \$38 | \$50 | \$56 | \$70 |
| *Patio (Flat rate when indoor space is rented) | \$60 | \$151 | \$195 | \$230 |
| *Founders Room | *\$30/hr | \$40/hr | \$45/hr | \$56/hr |
| 8 or more Hour Rental = 10% Discount on Room | None | None | None | Less 10% |
| Cleaning Fee (applies to Heritage room, Generations room and Patio area). | \$90 for less than 4 hrs. \$180 for greater than 4 hrs. | \$90 for less than 4 hrs. \$180 for greater than 4 hrs. | \$90 for less than 4 hrs. \$180 for greater than 4 hrs. | \$180 for all weekend events. |
| Security Guards | \$27 hr. per guard | \$27 hr. per guard | \$27 hr. per guard | \$27 hr. per guard |
| Additional staffing (100 or more people/event) | \$23 hr | \$23 hr | \$23 hr | \$23 hr |
| Insurance | TBD | TBD | TBD | TBD |
| *Generations Room (2 hr. minimum) | \$86/hr | \$115/hr | \$128/hr | \$160/hr |
| Art Room | \$35/hr. | \$47/hr. | \$52/hr. | \$65/hr. |
| Town Square (hourly rate) | \$29/hr. | \$38/hr. | \$42/hr. | \$53/hr. |
| Town Square | | | | |

Community Center Fee Schedule

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| (Flat rate when indoor space is rented). | \$50 | \$75 | \$90 | \$110 |
| Indoor Amplified Music Permit Fee | No charge | No charge | No charge | No charge |

***Founder room is free to Yountville nonprofits if the building is open for another event or use.**

The Community Center Fee Schedule has been calculated based on the following factors:

- Market rates were first established based on research of similar facilities in neighboring jurisdictions. A 20% discount off of the weekend rate is provided for non-resident weekday use. A 10% discount off of the non-resident weekday rate is provided for non-Yountville government and non-profits organizations for weekday use. A 25% discount off of the Non-Yountville government and non-profit organizations weekday rate is provided for Yountville non-profit organizations, residents and government agency. Therefore, Yountville non-profit organizations, residents and government agency receive a 46% discount off of the weekend market rates. Note: Yountville non-profit organizations, residents and government agency are limited to two weekend uses per month at the 46% discounted rate.
- Current fees from surrounding municipality event venues were considered when developing our proposed fee schedule. (City of Fairfield, City of Rohnert Park, City of Vacaville, City of Petaluma, and City of Napa). See exhibits.
- Facilities Comparison Chart- Pricing information was obtained from other venues in the Napa area which we considered in setting our fees (Napa Expo, Napa Women’s Club, Vintner’s Golf Course, Napa Elks Lodge, St. John’s Hall, Chateau Conference Center, and Christian Brothers Retreat). See exhibits.
- Room size and capacity levels were considered in setting our fees.
- Attendant costs, tables and chair fees and some set up and clean up time were included where indicated in the setting of our fees.
- Town square fees were based on reduced patio fees.

Past fee practices were reviewed and found to be antiquated. The new fee schedule reflects the current model of the hospitality industry and other community facilities.

The main emphasis of the Community Center Complex is programming for the local community and accommodating their needs regarding facility rental. Adding additional programming from the outside of Yountville will enhance and create new programs for our community. This in turn can generate funds to offset lower facility rental rates that are charged to our local community organizations and residents.

To help with overall fee recovery Yountville nonprofits, residents and government agency will be limited to two weekend rentals per month on a first come first serve basis (beginning Friday at 5:00 PM thru Sunday at 12:00 midnight). All rentals thereafter will be charged weekend market rates.

Community Center Fee Schedule

The Community Center Complex will be used secondly for rental to both locals and Non-Yountville community members. Rental space availability will be second to the needs of the Parks and Recreation Department programming of the complex.

Non-Yountville government and nonprofits who want to rent the facility on the weekends will have to pay the weekend market rate.

The Patio may only be rented on the weekends when the Heritage room (formerly Community Hall) is rented in conjunction. Yountville nonprofits will be an exception to this rule.

The first year will be a period of assessing our new fee schedule. The rules and regulations state that fees can be revised by Council at any time. By considering rental usage, rental evaluations and the current economy, staff will be able to better determine if rental fees are at optimum levels.

*The Heritage Room, Generations Room includes tables/chairs, one attendant, ½ hr set-up and ½ hr. clean-up time. Patio fee includes tables / chairs and one building attendant. A cleaning fee will be charged for these areas.

Founders Room is equipped with tables and 18 chairs for your comfort. One attendant is included in the hourly rate. Any set up or clean up will be charge at the additional hourly rate.

Art room is fully equipped with 12 adjustable work tables, 16 adult chairs and 12 children's chairs. One attendant is included in the hourly rate. Additional set up or clean up time will be charged at the hourly rate.

Patio rental on the hourly rate includes tables and chairs for 130 guests. One attendant is included in the hourly rate. Set up and clean up is not included in hourly rate.

Town Square is rented as is. One building attendant is included in the hourly rate. Half hour set up time is also included. Renter is in charge of clean up of the area. Furniture is not included.

Kitchen is rented on a first come first serve basis. Once kitchen is rented it is not usable by any other event. This includes all appliances.

Security Guards are required when alcohol is present. One guard per 100 guests is required.