



Town of Yountville
Parks & Recreation Department
6516 Washington Street
Yountville, CA 94599
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YOUNTVILLE PARK RESERVATION GUIDELINES

Welcome to Yountville! We are proud to provide enjoyable, well-maintained parks for the residents of Yountville and visitors. Effective March 1, 2001, the Town instituted a park reservation system to address the impacts of significant, seasonal use. Below is a set of guidelines for the use of Yountville Park.

Your interest in renting Yountville Park is appreciated. Please read each section of the guidelines carefully.

Reservation Procedure

The application for reserving Yountville Park is attached. It must be completed in its entirety and fees paid before Yountville Park is considered confirmed for reserved.

Rental Applications must be should be submitted at least five (5) business days before your desired rental date.

Office hours for the Park & Recreation Department are Monday – Friday, 7:30 am – 5:30 pm. You may submit payment for park use through our office, or via the mail. Mailed applications must be complete and payment submitted for the full amount due.

Cancellations with less than 72 hour WRITTEN notice will be cause to forfeit fees paid; deposits will be returned within 7 to 10 working days of cancellation.

Restrictions

- Group size is restricted for the picnic sites #1 and #2 to 40 persons (exceptions may be granted under a Special Event Permit)
- Picnic site #3 is the designated large group site and accommodates groups up to 75 persons (exceptions may be granted under a Special Event Permit).
- Portable barbeques are permitted ONLY on concrete or dirt surfaces – not on grass areas, picnic tables, or park equipment. Barbeques must be supervised at all times.
- Applicants must be at least 18 years of age, and provide ID for proof of age.
- Only the areas designated in the rental application are to be used; spill over or monopolizing other areas of a park **IS NOT PERMITTED.**
- All municipal, civil and criminal code applies to the use of a park site.
- Parks and Recreation Department will hang a reserved sign the day before any event marking the area. (After event please make sure to take sign down.)
- No bouncy jumpers, dunk tanks, or other such structures are permitted in Yountville Park.

Fees and Deposits

Rental Amounts are as follows:

Area Classification	Yountville Park Site #1	Yountville Park Site #2	Yountville Park Site #3
Resident/local businesses	No Charge + \$100.00 refundable deposit	No Charge + \$100.00 refundable deposit	No Charge + \$100.00 refundable deposit
Non Resident and non-local businesses	\$40.00 per four hours + \$100.00 refundable deposit	\$40.00 per four hours + \$100.00 refundable deposit	\$75.00 per four hours + \$100.00 refundable deposit

Rental fees INCLUDE set up and clean up time.

A Security Deposit of \$100 is required to be submitted with the application by separate check from the rental fee **for all rentals**. Deposits will be returned within 7 - 10 business days pending verification of clean up and no reported damage.

Arriving at Rental Site

You must have an authorized rental signature on a reservation application in hand when you arrive at the park facility you have chosen to rent. The Sheriff will not honor any application that does not have an authorized signature and approved stamp.

In cases where you arrive at a park site and your reserved space is occupied, you must call the Napa County Sheriff's office, 944-9228. There will be a reserved sign with "Town of Yountville" logo posted at the rented park area.

Leaving the Site

The renter is responsible for all clean up, and the supply of garbage bags for picking up litter. All bags must be sealed, and placed adjacent to garbage cans. Any damage to equipment or park site must be reported within 72 hours of use.

If you have any questions regarding Yountville Park please call us at (707) 944-8712.

We hope you enjoy our parks and will consider us for your next event.

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