

Town of Yountville

6550 Yount Street
Yountville, CA 94599



Town of Yountville

"The Heart of the Napa Valley"

Meeting Agenda - Final

Tuesday, January 15, 2019

6:00 PM

Town Hall Council Chambers

Town Council

Mayor John Dunbar
Vice Mayor Kerri Dorman
Council Member Margie Mohler
Council Member Marita Dorenbecher
Council Member Jeffrey Durham

1. CALL TO ORDER; CONVENE REGULAR MEETING - 6:00 P.M.
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ADOPTION OF AGENDA
5. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

Individuals will be limited to a five-minute presentation. No action will be taken by the Council as a result of any item presented at this time.

6. CONSENT CALENDAR

- A. [18-1769](#) Receive and file Monthly Financial Report for November 2018.
Attachments: [Monthly Financial Report](#)
- B. [18-1997](#) Adopt Resolution Number 19-3533 authorizing a budget adjustment of \$45,702 in revenues and expenditures in the Special Revenue - Housing Grant Fund (Fund 24-1500).
Attachments: [Resolution](#)
- C. [18-1972](#) Adopt Resolution Number 19-3531 Approving Plans and Specifications and Authorizing Solicitation of Bids for the Construction of the Yount Street Rehabilitation Project (MT-3019).
Attachments: [Resolution](#)
[Notice to Bidders](#)
[Yount Street Rehabilitation Plans](#)
- D. [19-2002](#) Appoint Sandra Fagan to fill an unexpired term of office on the Yountville Community Foundation commencing immediately and expiring August 1, 2019.
Attachments: [Sandra Fagan Application](#)
- E. [18-1755](#) Approve minutes of the special meetings held December 5, 17, and 18, 2018.
Attachments: [December 5, 2018 Minutes](#)
[December 17, and 18, 2018 Minutes](#)

7. PRESENTATIONS

- A. [18-1954](#) Emergency Preparedness Update.

8. PUBLIC HEARINGS

- A. [18-1946](#) COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
Consider Adoption of Resolution Number 19-3530 Approving an application for funding and the execution of a grant agreement and any amendments thereto from the 2018 Funding Year of the State Community Development Block Grant (CDBG) Program and adoption of the Owner Occupied Rehabilitation Program Guidelines.

Attachments: [Resolution](#)
[OOR Program Guidelines Draft](#)

9. ADMINISTRATIVE / REGULAR ITEMS

- A. [18-1987](#) HOUSING OPPORTUNITY FUND
Consider Adoption of Resolution Number 19-3532 reinstating Special Revenue Fund 70, Housing Opportunity Fund and a budget adjustment to the General Fund to begin Fund 70 with a Fund Balance of \$264,888.53 allocated from Budget Contingency, close the General Fund Housing Opportunity Program (01-1500) and transfer the Arroyo Grande Affordable Housing Fund Balance \$1,493,905.

Attachments: [Resolution](#)
[Fund 70 Review](#)

- B. [18-1996](#) HOUSING OPPORTUNITY FUND
Discussion and possible direction regarding the potential uses for Housing Opportunity Fund.

Attachments: [Full Text of Measure S](#)

- C. [19-2004](#) ADU IMPACT FEE WAIVER/REIMBURSEMENT PROGRAM
Discussion and possible direction related to proposed elements of an ADU Impact Fee Waiver or Reimbursement Program.

- D. [19-2005](#) PARKS AND RECREATION ADVISORY COMMISSION
Consider appointment of two (2) representatives to serve on the Parks and Recreation Advisory Commission for a two-year term of office to commence January 21, 2019 and expire January 20, 2021, and extend appointment of the High School representative to January 21, 2020.

Attachments: [Wendy Reicher Application](#)
[David Means Application](#)
[Richard Carvalho Application](#)
[Notice of Vacancy](#)
[Board Details and Roster](#)

- E. [18-1936](#) ANNUAL REVIEW OF TOWN COUNCIL APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES, COMMISSIONS AND AD HOC SUBCOMMITTEES
Discussion and possible action regarding Appointment of Town Council Members to various Boards, Committees, Commissions, and Ad Hoc Subcommittees, disbanding Ad Hoc Subcommittees no longer needed, and establishing Standing Committees.

Attachments: [Town Council Protocols - Section 7 Committee Appointments](#)
[Board, Committee, and Commission Overview](#)
[Roster of Town Council Appointments](#)
[FPPC Form 806](#)
[FPPC Regulation 18702.5](#)
[FPPC Form 806 - 2017](#)

10. STAFF INFORMATIONAL REPORTS

- A. [18-1999](#) Decommissioning of Napa County Recycling Facility at Town of Yountville Corporation Yard effective March 29, 2019.

Attachments: [Memorandum to Napa County Public Works Dated December 10, 2018](#)
[Recycling Facility Closure Flyer](#)

11. COUNCIL MEETING REPORTS, COMMENTS AND AGENDA ITEM REQUESTS

- A. Napa County City Selection Committee (Dunbar)
- B. Napa County Flood Control & Water Conservation District (Dunbar/Dorenbecher)
- C. Napa Valley Transportation Authority (NVTA) (Dunbar, Dorman, Mohler, Durham)

- D. Upper Valley Waste Management Authority (Mohler/Dorman)
- E. League of California Cities North Bay Division Meeting (Dunbar, Dorenbecher)
- F. Reports and Announcements

12. CLOSED SESSION - NONE

13. ADJOURNMENT

Adjourn to the Town Council Regular Meeting Tuesday, February 5, 2019 at 6:00 p.m. being held in Town Council Chambers located at 6550 Yount Street, Yountville.

I certify that a copy of this Town Council Agenda was posted at a location freely-accessible to the public at Yountville Town Hall, 6550 Yount Street within the Town of Yountville, the Friday before the meeting.

/s/ Michelle Dahme

Michelle Dahme, Town Clerk