

Planning and Building Department

6550 Yount Street, Yountville, CA 94599

Telephone: (707) 944-8851 Fax: (707) 944-9619

Residential Rental Permit Program
Rental Property Registration Form

All residential rental units within the Town of Yountville are required to receive a permit on or before January 1 of each year, per Yountville Municipal Code (YMC) Section 8.08.030. A separate rental registration form must be completed for each street address with one or more residential rental unit(s)--though multiple residential rental units at a single street address can be included in one application. The registration fee is due at the time of submittal.

Rental Property Information

How many units are at this property (*units for which rent or consideration (i.e., compensation) is received*)?

Rental Property Name (*if applicable, e.g. ABC Apartments*):

Rental Property Address (*street, town, state, zip*):

For properties with multiple units, please list unit numbers (e.g. 1A, B, 201, etc.):

Rental Property Type (circle one):

Single Family Home	Duplex	Apartment
Condominium	Mobile Home	Other

If other, please explain:

Primary Contact

Who will be the primary contact for rental registration correspondence (circle one)?

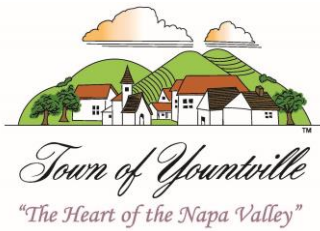
Applicant Owner

Applicant Information (*The Applicant is the person who is submitting this registration. This could be the owner, lessor, sublessor, or representative, including but not limited to, an agent, resident manager, or designated property manager.*)

Applicant Name:	Applicant Business Name (<i>if applicable</i>):
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Applicant Mailing Address (*street, city, state, zip*):

Applicant Phone: (<i>xxx-xxx-xxxx</i>):	Applicant Email:
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Owner Information <i>(If the owner information is the same as the applicant information, this section may remain blank)</i>	
Owner Name:	Owner Phone (xxx-xxx-xxxx):
Owner Mailing Address (street, city, state, zip):	
Owner Email:	Owner Alternate Phone

Pursuant to YMC Section 8.08.030(A)(2), I hereby certify and agree: (1) that I am the owner of the property described above and/or the landlord of the property described above, (2) that I have read and understand the requirements of the Rental Registration Program described and set forth in YMC Section 8.08.010 et seq., (3) that I will not rent or accept compensation for the residential rental unit(s) for a period less than 30 consecutive days, and (4) that I will include the residential rental unit permit number on each advertisement of the residential rental unit(s) in accordance with YMC Section 8.08.060.

SIGNATURE

DATE

Name (Print)

Once completed, this form and the registration fee of \$88 must be returned (either by mail or hand-delivered) to the Town of Yountville for processing. A fax or email of the scanned completed form may also be accepted.

**Town of Yountville
Residential Rental Permit Program
6550 Yount Street
Yountville, CA 94599**

If returning by mail, please pay with check or money order only. If submitting via fax or email, the applicant may pay via credit card over the phone. **Please make checks out to: Town of Yountville. Please send emails to Curtis Sawyer at csawyer@yville.com.**

OFFICE USE ONLY: Total Fee: <u>\$88</u> Permit #: _____ Date & Time Submitted: _____
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