



Town of Yountville Parks and Recreation Department
 Application for Rental Use of Community Center
 6516 Washington Street – Yountville, Ca 94599
 (707) 944-2959 (707) 944-1586

Group Name:		Non-Profit Organization:	
Applicant Name:		Email:	
Phone:		Cell Phone:	
Address/City/State/Zip Code			
Person in Charge of Event:		Cell Phone:	
Facilities Requested: <input type="checkbox"/> Heritage Room (250) <input type="checkbox"/> Generations Room (350) <input type="checkbox"/> Kitchen <input type="checkbox"/> Founders Room (12) <input type="checkbox"/> Patio/Lawn (150) <input type="checkbox"/> Art Room (18) <input type="checkbox"/> Town Square (100)		Add On Items Requested (Some add an additional fee): <input type="checkbox"/> Microphones - # _____ <input type="checkbox"/> Portable Stage (4' x 8' pieces - 4 available) <input type="checkbox"/> Projector <input type="checkbox"/> Screen <input type="checkbox"/> Other: _____ _____	
Set Up Date:	Day of Week:	Set Up Time: _____ to _____ am/pm	
Event Date:	Day of Week:	Event Time: _____ to _____ am/pm	
Clean Up Time: _____ to _____ am/pm Must occur on event date		Total Rental Hours: _____ Please note that times cannot be changed less than 60 days prior to the event date.	
Type of Activity:		Estimated Attendance:	
Alcohol Served?	Alcohol Sold?	ABC License Required?	
Amplified Music? If yes, <input type="checkbox"/> Live Band <input type="checkbox"/> DJ <input type="checkbox"/> Both			
Caterer? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, Company Name:		Phone: Please note a Yountville Business License will be required from rental company's & caterers.	
Renting Equipment? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, Company Name:		Phone:	

COMMUNITY CENTER HOURS

Business Office Hours
 Monday – Friday
 9AM – 5PM

Rooms are available for use
 Monday - Sunday
 6AM – Midnight (Based on Availability)

Please call (707) 944-2949 to schedule a tour of the facility.

HOLD HARMLESS AND INDEMNIFICATION AGREEMENT FOR PARKS AND RECREATION SERVICES FACILITIES

In consideration, for the Town of Yountville allowing Applicant's use of the above named facilities, Applicant hereby agrees to defend, indemnify and hold harmless the Town of Yountville, its Agents, Officers, Officials, Employees, and Volunteers from and against any and all claims, suits, actions, damages and causes of action, including for any personal injury, bodily injury, loss of life, damage to any property, violation of any federal, state or local law or ordinance and for costs, attorney fees, or any other liability whatsoever directly or indirectly arising out of or resulting in any way from the occupancy or use of the facility by Applicant and / or Applicants Invitees, Officers, Officials, Employees, Volunteers, Contractor and/or Subcontractors except as may arise from the sole and active negligence of the Town of Yountville. Applicant certifies that Applicant is authorized to act on behalf of and bind Applicant's organization to the terms of this indemnification and hold harmless agreement. This indemnity and hold harmless is intended to be as broad as is permissible by law. By signing below, the Applicant and / or the organization hereby agrees to hold harmless, indemnify and defend the Town of Yountville from any and all losses, claims or damages as set forth above.

Date: _____

Signature: _____ **Authorized Agent or Applicant**

Applicant further certifies that applicant shall accept responsibility on behalf of applicant and/or applicant's organization for any damage or theft sustained by the Town (premises, furniture, or equipment) because of the occupancy and use of said premises by applicant or applicant's organization.

Date: _____

Signature: _____
Authorized Agent or Applicant

Applicant has read and understands the rules and regulations as stated on the reverse side of this application and agrees to abide by these policies and procedures. Applicant agrees to pay the Facility Use Fees, if any, as set forth in the Community Center Fee Schedule.

Date: _____

Signature: _____
Authorized Agent or Applicant

For Parks and Recreation Services Department Only

Renter Status:	<input type="checkbox"/> Yountville Non-Profit / Town Government <input type="checkbox"/> Yountville Resident <input type="checkbox"/> Non- Yountville Non-Profit / Government <input type="checkbox"/> Non-Resident (Market Rate) Weekday <input type="checkbox"/> Non-Resident (Market Rate) Weekend <input type="checkbox"/> Commercial Event <input type="checkbox"/> Co-sponsored Event	
Date Received:	By:	Approved By:
Security Required?	# of Officers:	Notified:
ABC Required?	Due By:	Received:
Insurance Required?	Due by:	Received:
Rental Fees: \$	Estimated Other Fees: \$	Deposit: \$ Receipt #
Adjustment:		Receipt #
Adjustment:		Receipt #
Final Payment:		Receipt #

STATUS