



Town of Yountville
"The Heart of the Napa Valley"

PROCLAMATION

Professional Municipal Clerks Week May 1 – 7, 2022

WHEREAS, the office of the Municipal Clerk is the oldest profession among public servants that provides a professional link between the citizens, local governing bodies and agencies of government at the local, county and state levels; and

WHEREAS, Municipal Clerks have pledged to perform their duties with integrity, neutrality and impartiality. They remain current with the affairs of the office through educational programs, such as New Law Workshops and City Clerk's Association annual meetings of their state, county and international professional organizations; and

WHEREAS, Municipal Clerks strive constantly to improve the administration of the affairs of the office consistent with applicable laws and through sound management practices to fulfill responsibilities to the community and others; and

WHEREAS, the Municipal Clerk for the Town of Yountville provides oversight for legislative proceedings and professional support to the Town Council, Town Manager, and Town staff serving as the Town's Elections Official and Filing Officer, Records Manager, prepares and distributes Town Council agendas in accordance with the Brown Act, maintains the legislative record of Council proceedings, oversees Board and Commission appointments, provides support to the Town Council and Town Manager, and acts as the custodian of the Town Seal; and

WHEREAS, since the start of 2022, the Town of Yountville has expanded the Town Clerk's Office to include two professional Municipal Clerks, with Eddy Gomez serving as the Town Clerk and Hilary Gaede as the Deputy Town Clerk. Both also are serving as members of the International Institute of Municipal Clerks (IIMC), the City Clerks Association of California (CCAC), the Municipal Management Association of Northern California (MMANC), and the International City Managers Association (ICMA).

NOW, THEREFORE BE IT RESOLVED THAT I, John F. Dunbar, Mayor of the Town of Yountville, do recognize the week of May 1 through 7, 2022, as Municipal Clerks Week and extend appreciation to Eddy Gomez, Hilary Gaede, and all Municipal Clerks for the vital services they perform and the exemplary dedication to the communities they represent.

John F. Dunbar, Mayor