



PROPERTY & BILLING INFORMATION			
Date of alleged violation:	Time of alleged violation:	Name:	
Email:	Daytime Phone Number	Other Phone Number	
Identity of alleged violator (If Know):			
Location of alleged violation:			
Town:	State:	Zip Code	
PHOTOGRAPHIC OR DOCUMENTARY EVIDENCE?			
<input type="checkbox"/> YES			
<input type="checkbox"/> NO			
ALLEGED VIOLATION DESCRIPTION			
Describe how and where the violation occurred:			

**PLEASE READ & SIGN THE FOLLOWING STATEMENTS
AS ACKNOWLEDGED AND REQUIRED BY THIS AGREEMENT**

I certify that I have read, understand and agree to the terms and conditions of a SB 1383 violation policy identified below.

- I am aware of and agree to comply with the SB 1383 Rules and Regulations identified in the Town of Yountville Municipal Code.
- If the Town determines an individual or business is violating one or more requirements and decides to take enforcement action, it must issue a Notice of Violation (NOV).
- Violations are considered a public nuisance and subject to enforcement in accordance with this SOP and SHMC Section 1.12 et. seq.
- For violations due to barriers outside an individual or businesses control (extenuating circumstances) and when a substantial effort is made towards compliance: Individuals and businesses can be placed on a Corrective Action Plan.
- If an individual or business does not meet Notice of Violation (NOV) or Corrective Action Plan (CAP) deadlines, the Town has another opportunity to exercise enforcement discretion by determining when to commence an action to impose administrative civil penalties in accordance with this SOP and SHMC Section 1.12.250.
- When the Town commences an action to impose administrative civil penalties, it shall serve an accusation and hold a hearing—if requested by the respondent
- All Violations will be reported to CalRecycle and Upper Valley Disposal.
- SB 1383 Information - <https://www.uvds.com/sb-1383/>

By signing this form, I certify the information provided is accurate and true, and agree to comply with all requirements as set forth in the policy. Failure to comply with SB 1383 Regulations or falsifying information subjects to termination and possible criminal prosecution.

Signature	Print Name	Date
PLEASE SUBMIT APPLICATIONS TO:		QUESTIONS?
Rosalba Ramirez Deputy Public Works Director rramirez@townofyountville.com		Email: rramirez@townofyountville.com Website: www.townofyountville.com Phone : 707-944-8851

STAFF USE ONLY		
Date and time violation occurred:	Prior violations on file: <input type="checkbox"/> Yes <input type="checkbox"/> No Date:	Documentation of violation attached? <input type="checkbox"/> Yes <input type="checkbox"/> No
Violation verified by Town Employee & Date of Verification: <input type="checkbox"/> Yes <input type="checkbox"/> No ____/____/____	Pictures Received? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Additional Notes:

Signature	Print Name (Public Works Director)	Date