



## **Building Permits: Where Do I Start?**

### **Are you about to embark on a construction project?**

*Read on to determine if you will need to obtain a building permit.*

Building permits are required to build, enlarge, alter, remove, demolish, or repair a structure. Building permits are required for most construction projects. Even some minor home improvements require a building permit. Some common projects you might be considering that require a building permit are:

- Adding or removing walls
- Reroofing
- Replacing windows like-for-like or adding new windows
- Any electrical work
- Building an ADU
- Demolition

However, many minor projects **don't** require a building permit. Examples include:

- Replacing kitchen cabinets like-for-like
- Fences 6 feet in height or lower
- Interior painting
- Tool sheds under 120 square feet
- New carpets

*Please note: even projects that don't require a building permit must adhere to the Yountville Municipal Code.*

**The easiest way to determine if you need a building permit is to ask the Planning & Building Department. Staff is available by phone at (707) 944-8851 from 8am to 5pm, Monday to Friday.**

To apply for a building permit, you need to:

- Complete an application form (available online at [www.townofyountville.com](http://www.townofyountville.com) or at Town Hall at 6550 Yount Street)
- Provide a set of construction plans/drawings
- Make a plan check deposit, the amount of which will depend on scope of project

For more information on the Town's rules or how to apply for a permit, please contact the Planning & Building Department at (707) 944-8851.

